

iPad Tips and Tricks

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1. iPad Punctuation and Hidden Letters. Clicking and holding on many of the letters and characters on your iPad keyboard reveal more options. For example, click and hold on the comma key and you'll get an apostrophe option. This is especially nice because the apostrophe lives on your other keyboarding screen. Want accents on vowels and more options? Try clicking and holding on the following keys: All vowels including "Y", "Z", "N", "L" and the question mark hold will give you quotations. Finally try the same on the numbers keypad. Hold the "\$" symbol down and you will have your choice of currency!
2. Trust Auto-Correction: The slower your iPad typing speed, the more likely it is that you make frequent use of the backspace key. The easiest way to become a virtual typing pro is to simply let the auto-correction algorithm do its thing. It will recognize what you are trying to type more frequently.
3. Close Background Apps- Ever since iOS 4.3 we've had the ability to multi-task. What we forget is that we leave a multitude of apps running in the background. Generally, the iPad does a good job of killing apps when memory is required. Some apps, however-particularly GPS and VoIP apps can eat up battery life. You can clear that up and force them to quit by first double tapping the Home button. This will bring up the multi-tasking bar. Click and hold on one app in the list and in a few seconds they all begin to jiggle. In the multi-tasking bar, tap the red circle on each running app that you would like to quit.
4. Where are the music and audiobook playback controls? After you double-tap the Home button, swipe the whole multi-tasking bar to the right. Doing so will reveal the several controls for your audio content.
5. Search Smarter: If you never use (or never need to search) the iPad's calendar, audiobooks, or podcasts, you can remove those from your Spotlight search results. You can also rearrange the order in which Spotlight present results. Launch the Setting app, tap on General, and then tap Spotlight Search. Uncheck the categories you don't want to search, and tap and drag the right aligned handles to adjust the sort order.
6. Fill Your Dock: Your Dock can hold up to 6 apps. To move apps in and out of the Dock, simply tap and hold on an app until it jiggles. Then slowly move it into position. Use the Dock for your most frequently used apps.
7. Launch Apps Fast: Swipe your screen to the right to reveal the Spotlight Search Screen. Start typing the first few letters of the app's name, and then tap on the appropriate result to launch the app instantly.
8. Want to take a better photo? Set up your photo and click and HOLD the camera button in. Get set, steady and release the button. The iPad's camera actually shoots the picture upon release of the camera button. You can also tap on the screen where you want the focusing and lighting to be correct.
9. Want to take a snapshot of whatever is currently on your iPad? Hold the Home button and the wake/power switch down together and it will capture the image and send it to iPhoto.

10. Mirroring your iPad2 with a LCD projector. Even though Apple came out with it's Digital AV Adapter, this only works with a HDMI Cable and an HDMI Compatible device like a flatscreen TV or a high end projector. The older VGA cable that was advertised with iPad 1 works like a charm. Plug it in to your iPad and the other end into a VGA cable to your projector and you are ready to go.